Georgia Consortium of Clinical Educators

Phone Conference Minutes with Addendum from email poll

May 5, 2015

**Attendees:**

Kathy Schaefer, Executive Director (Armstrong Atlantic)

Jeannette Anderson, Director (Mercer)

Tami Phillips, Secretary (Emory)

Janet Tankersley, Treasurer (GRU)

Tracy Wright (Brenau)

Jenny Wiley (UNG)

**Attempted to join call:**

Sarah Brinson (Darton)

Debbie Prouty (South University)

Patricia Bridges (Emory)

Carla Huggins (GSU)

Conference call began at 9:00 am with agenda presented by Kathy Schaefer who led the meeting. During the call, a few members emailed to say they were having difficulty connecting to the call. These members are listed above, but there may be others.

**1. Suggestions for Clinicians to nominate for Voting Members**

a. Clinicians (consensus by group on order of contact)

- Jan Porch (Jeannette will contact)

- Charlotte Cantrell (Tami will contact; Wellstar)

- Celeste Ray (If needed, Janet will contact, GRU)

- Julie Ann Miller (If needed, Jeannette will contact, Dekalb)

- Addendum: After this phone conference call a Doodle Poll was circulated via email on May 5th (some members did not receive it) to ask for feedback on these names, as well as ideas for additional names, since there was difficulty with this morning’s conference call. By vote, the original consensus to contact Jan and Charlotte first was upheld. Additional names to be added to this list are: Beth Radford (CHOA), Destiny Herbert (Benchmark), and Pam Chitika (Grady).

b. Formal Consent to Serve

- Will develop for future nominations of clinician voting members, as well as officers on the Executive Board.

- For this year, will just have them respond with their intent via email.

**Action Items:**

A) Kathy will email the voting members to see if there are other names to be placed into consideration since there were technical difficulties with this conference call. She will give them 48 hours to respond.

B) If no opposition to Jan and Charlotte, they will be contacted to see if they are interested in open positions? Tell them about June meeting in Macon.

**2. Open positions and amendments to by-laws**

**Action Items:**

A. As secretary, Tami will email the voting members with the proposed by-law amendments for their consideration in preparation for the June meeting

B. Tami will email the voting members and seek nominations or self-nominations for the positions of Director and Secretary. Members will respond to Tami.

**3. June 19th Meeting Agenda, 1:30 – 3:30 pm, Macon, Georgia (specific site: TBA)**

a. Proposed agenda items

- Highlights of the Consortium meetings from last several months

- Recirculate meeting minutes; and main points from last meeting

- Election of officers, confirmation of voting clinical members, and voting on by-law amendments

- Review clinical education info cards filled out by clinicians at PTAG (Action item: Jeannette volunteered to tally results and share them at this meeting.)

- Plan future programming

- Discuss ways to support or provide incentives to clinical instructors

- Discuss possible partnerships with other disciplines…

- Develop a budget

- Research (One idea, previously mentioned, is a project regarding the effect of students on clinician productivity)

- Strategy for working with sites where the CCCE may not be encouraging clinicians to take students or supporting clinicians when they have students

b. Voting Member pre-meeting, 11:30 – 1:30, Macon, Georgia (specific site: TBA)

**4. Invoices for Dues**

**Action Items:**

A. Janet will send out invoice on June 1 with letter from Kathy, as our fiscal year begins July 1st

5. Website update about meeting

**Action Items:**

A. Tami will update website homepage about June 19th meeting.

Respectfully submitted,

Tami Phillips, Secretary