GA Consortium of Clinical Educators

Meeting Minutes

January 12, 2017

**Attendees**

Kathy Schaefer, Executive Director (Armstrong)

Jenny Wiley, Secretary (UNG)

Carla Huggins, Director (GSU)

Janet Tankersly, Treasure (Augusta)

Tami Phillips (Emory)

David Taylor (Mercer)

Rhonda White (MCCG)

Donovan Reimche (Augusta Tech)

Debbie Prouty (South)

Jeanne Welch (Lanier Tech)

Kathy opened meeting at 12:02 p.m.

1. Darton College- Cameron Causey new DCE
2. Flyer
	1. All have received and some have circulated
	2. ACTION ITEM: Please circulate flyer to clinical partners
3. Course
	1. 3 registrants so far
	2. Honorarium for speakers
		1. Last year we paid hotel/food/plane possible gift card was given (~$150)
		2. Wendy has asked for mileage and hotel and whatever compensation we feel is appropriate
			1. Agreement on $150 for Wendy
			2. Wendy has 2 hours set for presentation but will add case studies to gain another hour
	3. Will bring GCCE flash drives this year
	4. Purchases for course
		1. If under $50 keep your receipts and file with Janet
	5. ACTION ITEM: Carla asks for everyone to work on cases of exceptional/challenging students
		1. S.T.A.R.- Situation, Task, Action, Result format
		2. Due by end of January
	6. Tracy and Carla to work on agenda and will circulate to review
	7. Rhonda asked about OT’s attending the symposium
		1. As of now-not yet
4. Finance Update- Janet
	1. Dues Collected from all but 1 institution
		1. $8,696.59 balance
	2. 1st symposium: expenses $2700, revenue $1545, net expense $1200
5. CSM
	1. ~5 members attending
	2. Try to attend education section meetings
6. PTAG
	1. In Savannah, GA March 24-26
7. Further communication will be via email. If needed we will set up another call.

Respectfully submitted,

Jennifer Wiley

GCCE, Secretary